

**AGENDA**  
**COUNCIL MEETING**  
**MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9**  
**May 26, 2020**  
**1:00pm**

- A. ADOPTION OF AGENDA
- B. DELEGATIONS
  - a) 1:00 pm Anne Gover and Roy Davidson: Pincher Creek and District Community Food Center
- C. MINUTES/NOTES
  - 1. Council Committee Meeting Minutes
    - May 12, 2020
  - 2. Council Meeting Minutes
    - May 12, 2020
- D. BUSINESS ARISING FROM THE MINUTES
- E. UNFINISHED BUSINESS
- F. COMMITTEE REPORTS / DIVISIONAL CONCERNS
  - 1. Councillor Quentin Stevick – Division 1
    - Chinook Arch Library Update – COVID-19
  - 2. Councillor Rick Lemire – Division 2
  - 3. Councillor Bev Everts– Division 3
    - ORRSC Postponed Board Meeting
    - Chamber AGM
  - 4. Reeve Brian Hammond - Division 4
  - 5. Councillor Terry Yagos – Division 5
- G. ADMINISTRATION REPORTS
  - 1. Operations
    - a) Operations Report
      - Gravel Program Update, dated May 14, 2020
      - Capital Budget Summary, dated May 21, 2020
      - PW Call Log, dated May 20, 2020
  - 2. Development and Community Services
    - a) AES Departmental Update
      - Report from Agricultural Fieldman dated May 20, 2020
  - 3. Finance
    - a) Landfill Billing Structure
      - Report from Director of Finance dated May 21, 2020
  - 4. Municipal
    - a) Chief Administrative Officer Report
      - Report from CAO, dated May 21, 2020
    - b) MD Bins on Herron Ave
      - Report from CAO, dated May 21, 2020

H. CORRESPONDENCE

1. For Action

- a) Council Resolution – Asset Management Cohort Application
  - Request from Town of Pincher Creek
- b) Seniors' Week Declaration
  - Request from Minister of Seniors and Housing
- c) Position Paper by Pincher Creek Emergency Services Commission Members
  - Draft Paper by Fire Chief Dave Cox
- d) Alberta Union of Provincial Employees Request to Join
  - Letter and Brochure from AUPE

2. For Information

Recommendation to Council, dated May 21, 2020

- a) Thank you Letter and Update from STARS
- b) Emergency Community Support Fund Information from Community Foundations of Lethbridge
- c) Alberta Energy Regulators Relief Update

I. CLOSED MEETING SESSION

- a) Regional Recreation Master Plan – FOIP Section 17

J. NEW BUSINESS

K. ADJOURNMENT

## Pincher Creek and District Community Food Centre

### Objects of the Society

Within the Town of Pincher Creek and the Municipal District of Pincher Creek

1. The promotion of health by teaching, encouraging and supporting good nutrition and healthy lifestyles;
2. The advancement of education by teaching families about nutrition, food production, food preparation, food storage and food budgeting;
3. The advancement of education by teaching, fostering and developing within the community a recognition of the importance of agriculture, food security and housing;
4. The relief of poverty by operating a food bank for the benefit of the poor, vulnerable, disadvantaged, underprivileged and for those unable to provide for themselves and their family;
5. The building of strong communities through social enterprise—providing and promotion of community gardens, community kitchens, drop-in coffee house and community markets;
6. The building of strong communities by providing experiential opportunities for volunteer involvement creating empathy and compassion.

In order to accomplish these objects, the society may

7. Raise funds in order to fulfil the objects of the Society;
8. Buy, hold, and sell property;
9. Provide all necessary equipment and furniture for carrying out its various objects;
10. Employ and pay staff, and appoint agents;
11. Develop membership and board;
12. Make investments;
13. Borrow money;
14. Enter into contracts
15. Partnering with and assisting other food banks, food centres and agencies in the fulfilment of these objects.

**MINUTES  
COUNCIL COMMITTEE MEETING  
MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9  
Tuesday, May 12, 2020 9:00 am  
Via Virtual Meeting**

**Present:** Reeve Brian Hammond, Deputy Reeve Rick Lemire, Councillors Quentin Stevick, Bev Everts, and Terry Yagos.

**Staff:** CAO Troy MacCulloch, Director of Development and Community Services Roland Milligan, Director of Operations Aaron Benson, Director of Finance Meghan Dobie, and Executive Assistant Jessica McClelland.

Reeve Brian Hammond called the meeting to order, the time being 9:10 am.

1. Approval of Agenda

Councillor Quentin Stevick

Moved that the agenda for May 12, 2020 be approved as presented.

Carried

2. Closed Session:

Councillor Rick Lemire

Moved that Council move into closed session to discuss the following, the time being 9:11 am:

- a) Draft PCCCLC Capitol Funding Agreement – FOIP Section 17
- b) PCREMO discussion for EAC Members – FOIP Section 17
- c) 10:30 am DEM Brett Wuth – COVID-19 Situation Update – FOIP Section 17

Carried

Councillor Bev Everts

Moved that Council open the Committee Meeting to the public, the time being 11:36 am.

Carried

3. Adjournment

Councillor Terry Yagos

Moved that the Committee Meeting adjourn, the time being 11:38 am.

Carried

**MINUTES**  
**MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9**  
**REGULAR COUNCIL MEETING**  
**MAY 12, 2020**

The Regular Meeting of Council of the Municipal District of Pincher Creek No. 9 was held on Tuesday, May 12, 2020, at 1:00 pm, via Virtual Meeting.

**PRESENT** Reeve Brian Hammond, Deputy Reeve Rick Lemire, Councillors Quentin Stevick, Bev Everts, and Terry Yagos

**STAFF** CAO Troy MacCulloch, Director of Development and Community Services Roland Milligan, Director of Finance Meghan Dobie, Director of Operations Aaron Benson and Executive Assistant Jessica McClelland.

Reeve Brian Hammond called the meeting to order, the time being 1:00 pm.

**A. ADOPTION OF AGENDA**

Councillor Quentin Stevick 20/171

Moved that the Council Agenda for May 12, 2020 be amended to include:

For Action:

- a) Connie Simmons Email Re: Public Lands Risk Management

Committee Reports:

- ICF (Councillors Everts and Lemire)

And that the agenda be approved as amended.

Carried

**C. MINUTES**

1. Council Committee Meeting

Councillor Quentin Stevick 20/172

Moved that the Minutes for Council Committee Meeting on April 28, 2020 be approved as presented.

Carried

2. Council Meeting Minutes

Councillor Bev Everts 20/173

Moved that the Minutes for the Council Meeting on April 28, 2020 be approved as presented.

Carried

**B. DELEGATIONS**

a) Alberta Whitewater Association

Chuck Lee, Executive Director with the Alberta Whitewater Association, attended the meeting at this time with concerns over the delisting of Alberta Parks sites in the MD. Of critical concern to the local club, the Pinch-o-Crow Creekers and the Alberta Whitewater Association is the Boulder Run facility below the Oldman Dam. This site was built in 1991 by the Alberta Government for paddlers to mitigate the loss of the paddling reaches that were flooded by the dam. They have maintained a strong relationship with this recreational facility over the years and we want to maintain that into the future. If this site is removed from Alberta Parks, the POCC and the AWA would like to have a significant role in the management of the facility. Council suggested the group reaches out to our local MLA Roger Reid and requested that any correspondence the Alberta Whitewater Association sends the Provincial Government be copied to MD Council.

Chuck Lee left the meeting at this time, the time being 1:22 pm.

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b) Rural Physicians of Alberta

Dr. Samantha Myhr, and Executive Director for the Associate Clinic Jeff Brockman, attended the meeting at this time to provide clarification on what is happening to healthcare in Pincher Creek on behalf of the physician group. Despite the latest changes from AHS there decision to withdraw hospital services July 31st has not changed. Dr. Myhr is looking to the MD to assist in providing the community a joint message from local government in regards to the lack of a contract with rural physicians.

Dr. Myhr and Jeff Brockman left the meeting at this time, the time being 2:04 pm.

Councillor Bev Everts 20/174

Moved that the agenda be amended to include the following:

New Business:

- J1 Letter from Town of Pincher Creek Re: Rural Physicians
- J2 Letter to Community Re: Rural Physicians

Carried

D. BUSINESS ARISING FROM THE MINUTES

E. UNFINISHED BUSINESS

a) Pincher Creek & District Chamber of Commerce

Councillor Terry Yagos 20/175

Moved that the MD of Pincher Council send a letter to the Pincher Creek & District Chamber of Commence applauding them on their efforts in regards to the Business Recovery Support Program.

Carried

b) Capitol Funding Agreement for PCCELC

Councillor Bev Everts 20/176

Moved that the MD Council to approve the draft grant agreement with the Town of Pincher Creek, and further direct Administration to present the one million dollar agreement to the Town to be used as a contribution towards the capital costs of the Pincher Creek Community Early Learning Centres.

Councillor Quentin Stevick requested a recorded vote:

For:

Against:

Councillor Bev Everts  
 Reeve Brian Hammond  
 Councillor Terry Yagos  
 Councillor Rick Lemire

Councillor Quentin Stevick

Carried

F. UNFINISHED BUSINESS

G. COMMITTEE REPORTS / DIVISIONAL CONCERNS

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Councillor Terry Yagos 20/177

Moved that Councillor Quentin Stevick be authorized to represent the Food Bank and the MD at the Heritage Acres Victory Garden Celebration on May 17, 2020.

Carried

1. Councillor Quentin Stevick – Division 1
  - a) Pincher Creek Regional Library
  - b) Heritage Acres/Food Bank
2. Councillor Rick Lemire – Division 2
  - a) ICF
3. Councillor Bev Everts– Division 3
  - a) ICF
  - b) Alberta Southwest Meeting Attendance
  - c) FCSS
4. Reeve Brian Hammond - Division 4
  - a) Premier of Alberta Town Hall
  - b) RMA Virtual Meeting
5. Councillor Terry Yagos – Division 5

Councillor Quentin Stevick 20/178

Moved to accept the Committee Reports and information.

Carried

Eric Blanchard called into the meeting at this time to discuss the Public Works Call Log, and left the meeting at 3:12 pm.

G. ADMINISTRATION REPORTS

1. Operations

a) Operations Report

Councillor Bev Everts 20/179

Moved that Council receive for information the following Operations documents.

- Capital Budget Summary, dated May 7, 2020
- Public Works Call Log, dated May 7, 2020

Carried

2. Development and Community Services

a) AES Report for April 2020

Councillor Quentin Stevick 20/180

Moved that Council accept the AES Report for May 2020 as information.

Carried

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b) Subdivision Approval Extension Request 2017-0-143

Councillor Terry Yagos 20/181

Moved that Council grant the extension request for Subdivision Approval No. 2017-0-143, and approve a time extension to April 8, 2021.

Carried

c) Conservation Easement for Nature Conservancy of Canada

Councillor Terry Yagos 20/182

Moved that Council acknowledge the receipt of the notice of the Conservation Easement for the Nature Conservancy of Canada for the Yarrow Creek Project; AND THAT Council waive the 60-day notice period prior to registration for the Conservation Easement.

Carried

3. Finance

a) Carry Forward Reserve – Restriction Adjustment

Councillor Quentin Stevick 20/183

Moved that Council change the restricted use of carry forward reserve funds from line painting to crack sealing work for \$20,000.

Carried

b) AES Spray Truck

Councillor Rick Lemire 20/184

Moved that Council approve the \$50,000 capital purchase for a tank/spray boom attachment on the AES spray truck and for the purchase to be funding form the equipment reserve.

Carried

c) PW Security Gate

Councillor Bev Everts 20/185

Moved that Council approve the 2020 capital purchase for the PW security gate and for the purchase to be funded through operations.

Carried

4. Municipal

a) Chief Administrative Officer Report

Councillor Rick Lemire 20/186

Moved that Council receive for information, the Chief Administrative Officer's report dated May 7, 2020.

Carried



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H. CORRESPONDENCE

1. For Action

b) Connie Simmons Email Re: Public Lands Risk Management

Councillor Bev Everts 20/187

Moved that administration be directed to craft a response to Connie Simmons regarding her request to have clarity on the Government of Alberta’s direction for managing and enforcing recreation and camping on public lands this coming long May weekend, and through to the summer months.

Carried

2. For Information

Councillor Bev Everts 20/188

Moved that any Councillor wanting to attend the following meeting, be authorized to attend:

- AGM Invitation from Pincher Creek and District Chamber of Commerce
- Highway 3 Twinning Development Association Notice of AGM and Call for Nominations

Carried

Councillor Terry Yagos 20/189

Moved to receive the following as information:

- a) Grant Specialist Project Report to Council March 2020
- b) Chinook Arch Regional Library Board Report April 2020
- c) Community Foundation Personnel Updates
- d) Community Foundation Letter

Carried

I. CLOSED SESSION

J. NEW BUSINESS

a) Town of Pincher Creek – Letter to Minister Shandro

Councillor Terry Yagos 20/190

Moved that administration be directed to advise the Town of Pincher Creek that while the MD Council appreciates being invited to co-write a letter to the Minister, the MD has previously sent a letter in support of our rural physicians.

Carried

b) Community Letter – from Local Rural Physicians

Councillor Bev Everts 20/191

Moved that the community letter from our local rural physicians be endorsed by the MD Council as presented;  
 AND THAT both the MD letter to Minister Shandro and the community letter be placed on the MD website.

Carried

Minutes  
Regular Council Meeting  
Municipal District of Pincher Creek No. 9  
May 12, 2020

I. ADJOURNMENT

Councillor Terry Yagos 20/192

Moved that Council adjourn the meeting, the time being 4:32 pm.

Carried

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REEVE

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CHIEF ADMINISTRATIVE OFFICER

**From:** Robin Hepher <[rhepher@chinookarch.ca](mailto:rhepher@chinookarch.ca)>

F1a

**Sent:** May 14, 2020 10:55 AM

**To:** Chinook Arch Board Members <[ChinookArchBoardMembers@chinookarch.ca](mailto:ChinookArchBoardMembers@chinookarch.ca)> **Subject:** Chinook Arch Library Board Update - COVID-19 Response

Dear Chinook Arch Library Board Trustee:

I hope that this email finds you well. The COVID-19 pandemic has thrown the whole world into a state of turmoil, and libraries are certainly no exception. This email is intended as an update on what's happening at Chinook Arch, as well as at the libraries across the region. Sorry if it's a bit long – there's a lot to update you on!

### **Current Situation:**

As you are probably aware, public libraries in Alberta were closed by a Public Health Order on March 17. Although Chinook Arch was not required to close, we moved quickly to have most staff work from home, and some services (such as cataloguing, processing, and delivery) were temporarily suspended. Although closed to the public, staff at most member libraries continued to work, many of them on projects such as weeding, cleaning, reorganizing, painting, etc. Libraries continue to place orders with Chinook Arch, and those orders are being processed as normal, though shipments from vendors were temporarily suspended.

With libraries closed to the public, we have seen increased demand for downloadable material. Both Chinook Arch and Lethbridge Public Library quickly ramped up our purchasing of digital materials. Chinook Arch Member Support staff, working from home, spend most of their days assisting patrons with accessing books online, in addition to continuing to field questions from member library staff and updating websites with the most current information. The online registration feature that Chinook Arch (with the support of LPL) implemented earlier this year has proven to be very timely, and since February, over 700 people have used it to sign up for a library card and access our online services.

IT staff have been busy supporting member libraries by setting up Zoom videoconference meetings for member library boards, and working on various hardware upgrade projects. Chinook Arch is in the process of migrating to Office 365, which is a huge project that IT staff are managing from home!

Partnerships and Community Development staff have been working hard to adapt their programming for online delivery. Both the federal and provincial governments have agreed to maintain their grant funding of the Digital Literacy Exchange Program and the Seniors and Intergenerational Programs. Lisa, Elizabeth, and Charlene have put a tremendous amount of work into adapting these programs for online delivery. Joey continues to create social media posts and marketing materials for libraries to share with the public.

### **Looking forward:**

In early May, the Government of Alberta released its three-stage "Re-Launch" plan for Alberta businesses and services. Libraries are included in Stage 2, for which no date has been set. In order to be in a position to best support libraries as they prepare to reopen, Chinook Arch is re-starting some services that were suspended back in March. As of today, in fact, Cataloguing and Processing staff are back in the building, working on getting new materials out to the libraries. Deliveries to libraries are tentatively

slated to start on May 25, using a modified schedule.

By re-starting these services, we can be sure that libraries are able to offer their patrons the new materials that were ordered prior to and during the COVID shutdown. Several libraries are already offering curbside pickup, and we expect that number to grow over the next few weeks. Coordinating this behind the scenes takes a tremendous amount of work for Pat, our system administrator. Thanks Pat!

For the foreseeable future, most Chinook Arch staff will continue to work from home. To ensure the safety of those at the office, we have implemented procedures based on the government recommendations and other scientific evidence. In the meantime, Chinook Arch is in regular contact with member library managers. A bi-weekly check-in Zoom meeting has been set up to provide library staff with an opportunity to speak with their colleagues at other libraries, and with key Chinook Arch staff.

**Chinook Arch Library Board Information:**

At the moment, it is unlikely that there will be an in-person board meeting in August. The Chinook Arch Executive Committee will be discussing potential meeting formats, and further information will be forthcoming. Upcoming Standing Committee meetings will be held via Zoom. If you are on one of those committees, keep your eyes peeled for meeting information.

Thank you for taking the time to read through this update. If you have any questions or comments, please let me know! Thank you for your continued support of Chinook Arch and your local library. Libraries remain a key service in your community – especially in hard times!

Sincerely yours,

Robin

**Robin Hepher**

**CEO**

Office: 403-380-1505 | Mobile: 403-360-2727

<image001.png>

**IMPORTANT NOTICE: June 4, 2020 Board Meeting POSTPONED to September 3, 2020**

ORRSC Board Members:

**In light of the COVID-19 pandemic we regrettably have decided to postpone our June 4, 2020 ORRSC Annual General Board Meeting to September 3, 2020.**

A number of deciding factors have led us to this postponement including:

- provincial restrictions on indoor gatherings of over 15 people
- limiting exposure of members and staff to other members throughout our large geographic service area
- agenda items that presently are deemed not time sensitive or essential to continued operations
- unavailability of large portable BBQ due to COVID-19
- limits to amount of steaks and food available to purchase due to COVID-19 supply restrictions

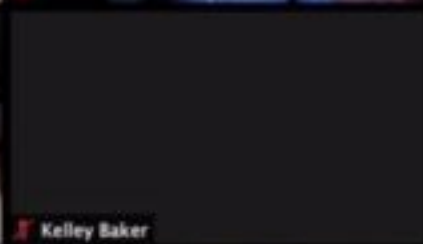
In the meantime, the Executive will be conducting regular meetings and will be making decisions ensuring the continued operations of the Commission. We wish you and your communities a safe summer and hope to see you all in September.

Lenze Kuiper, Director

Oldman River Regional Services Commission

p: (403) 329-1344

e: [lenzekuiper@orrsc.com](mailto:lenzekuiper@orrsc.com)





## M.D. OF PINCHER CREEK NO. 9 OPERATIONS REPORT

### **1.0 Operations Activity Includes:**

- 1.1 Beaver Mines and Capital Projects.
- 1.2 Review the policy of C-PW-009 Dust Control.
- 1.3 Meeting with GM.
- 1.4 Meeting with Operations.

### **2.0 Upcoming:**

- 2.1 Beaver Mines and Capital Projects.

### **3.0 Public Works Activity Includes:**

#### **3.1 Bridge Maintenance, Inspections and Texas Gates**

3.1.1 The Public Works Department has started reviewing all bridge files and will be placing traffic counters out to bridges with low structural ratings. The information will be gathered so accurate Annual Average Daily Traffic (AADT) counts can be documented.

- a. Bridge File 7235 (Scottons) will have a traffic counter to record information;
- b. Bridge File (Fischer Bridge) will have a traffic counter to record information.

#### **3.2 Cold Mix Asphalt and chip seal**

3.2.1 The Public Works has completed the replacement of cold mix back to gravel on Gladestone and Christie Mines Road. The remaining locations will be on Maycroft Road. This is weather dependent.

3.2.2 The Public Works has completed minor chip repairs and patching on Summerview and North Burmis Road.

#### **3.3 Permanent & Temporary Snow Fence Repairs**

3.3.1 The Public Works has completed the removal of all temporary snow fence.

#### **3.4 Continuous Dust Suppression Program**

3.4.1 There is nothing to report.

#### **3.5 Signage Repairs**

3.5.1 There is nothing to report.

### 3.6 Road Works, & Miscellaneous

3.6.1 The re-graveling Program started on May 11, 2020 with the following progress of information (*Please refer to the attachment A*) four (4) days ending as of Thursday, May 14, 2020;

- a. Number of total miles = 78.42 kilometers
- b. Number of yards of gravel used = 10,437 yards
- c. The target trucking schedule is 70 kilometers per week (4 days).

3.6.2 Motor grader maintenance on all gravel roadways has started in all Divisions;

- a. Issues on potholes, rutting and soft spots are being reviewed at and will be addressed;
- b. The reshaping of the crown surface on all arterial roads is in progress;

3.6.3 West Kerr Road:

- a. The Public Works is looking at cost estimates to add new geogrid next year at three (3) locations on the road;
- b. The Public Works has hired a contractor to improve on safety conditions (sight distance) caused by the sharp corner of the road. The work is in progress.

3.6.4 Six (6) dual tube classifier counters are out with progress of information as of Thursday, May 21, 2020;

- a. Gladstone Road Range Road 2-0A North
  - April 30 to May 3, 2020 = Averages 180.5 traffic counts
  - May 4 to May 10, 2020 = Averages 232 traffic counts
  - May 11 to May 12, 2020 = Averages 171.8 traffic counts
- b. Gladstone Valley (Grumpy's Road) West Bound
  - May 1 to May 3, 2020 = Averages 95 traffic counts
  - May 4 to May 10, 2020 = Averages 93.4 traffic counts
  - May 11 to May 12, 2020 = Averages 60.8 traffic counts
- c. Maycroft Road Township Road 10-1
  - May 5 to May 10, 2020 = Averages 345.7 traffic counts
  - May 11 to May 17, 2020 = Averages 668.4 traffic counts
  - May 18, 2020 = Averages 1353 traffic counts



## 4.0 Capital Projects Update:

### 4.1.1 Bridges & Miscellaneous

MSI projected Cash Flow Summary sheet is provided to show the total costs of all Capital Projects.

#### 4.1.2 Bridge File 6613 Status: The construction is scheduled to take place on August 15, 2020, to September 20, 2020.

- Bridge File: 6613 (SW 3-9-1-W5)
- Location: Cabin Creek
- Scope of Work: Replacement of bridge sized culvert
- Consultant: WSP Engineering
- Contractor: Ossa Terra Ltd.
- Funding: Local Roads and Bridges (STIP) or MSI

#### 4.1.3 Bridge File 7235 Status: The tender package is on the Alberta Purchasing Connections with a revised tender closing of May 28, 2020.

- Bridge File: 7235
- Location: Scottons (NW 5 - 9-1-W5M)
- Scope of Work: Replacement of bridge sized culvert
- Consultant: WSP Engineering
- Contractor: TBD
- Funding: Local Roads and Bridges (STIP) or MSI

#### 4.1.4 Bridge File 76293 Status: The tender package is scheduled to be sent out on Alberta Purchasing Connections for pricing on May 7, 2020, with tender closing of May 21, 2020. The proposed construction is to take place from August 15 through September 30, 2020. – In Progress

- Bridge File: 76293 (NE 3-6-2-W5M)
- Location: Grumpy Road NE 3 -6 -W5M
- Scope of Work: Replacement of bridge sized culvert
- Consultant: WSP Engineering
- Contractor: N/A
- Funding: Provincial Gas Tax

#### 4.1.5 Bridge File 8860 Status: The tender closed on May 20, 2020. The project came under budget and was awarded to Volker Stevin. The proposed construction of this project will be from August 15 through September 30, 2020.

- Bridge File: 8860 (NW 11-6-2-W5)
- Location: Beaver Mines Creek
- Scope of Work: Repair selected piles and replace all caps
- Consultant: Roseske Engineering
- Contractor: Volker Stevin
- Funding: Reserve under the bridge repair, replacement

4.1.6 **Bridge File 13957 Status:** The tender closed on May 20, 2020. The project came under budget and was awarded to Volker Stevin. The proposed construction completion of this project will be in September 2020.

- Bridge File: 13957 (NE 5-8-2-W5)
- Location: Connelly Creek
- Scope of Work: Replacement of abutement caps
- Consultant: Roseke Engineering
- Contractor: Volker Stevin
- Funding: Reserve under the bridge repair, replacement

4.1.7 **Bridge File 75377 Status:** The Survey has been completed. The consultant is working on the preliminary design of the project with completion by August 2020.

- Bridge File: 75377 (NW 8-6-2-W5)
- Location: Local Road over Screwdriver Creek
- Scope of Work: Replacement of bridge sized culvert
- Consultant: Roseke Engineering
- Contractor: N/A
- Funding: Reserve under the bridge repair, replacement

## 4.2 Road & Miscellaneous

4.2.1 **Lundbreck Road Status:** The tender package was closed on April 23, 2020. The contract was under budgeted and was awarded to East Butte Contracting. The proposed construction start time is in June 2020.

- Roads: 3<sup>rd</sup> Street
- Location: Lundbreck
- Scope of Work: New asphalt & drainage improvements
- Consultant: WSP Engineering
- Contractor: East Butte Contracting
- Funding: MSI funding

4.2.2 **RR29-3 Road Status:** The Public Works Department will survey, get line locates and use herbicide spray along the side slopes of the ditch to improve on timing with the project. The work is scheduled in the first week of June 2020.

- Roads: North of 507 East, to Tower Road
- Location: RR29-3
- Scope of Work: Add new soil stabilizer in gravel road
- Consultant: N/A
- Contractor: Public Works
- Funding: MSI funding

4.2.3 **Range Road 1-0 Road Status:** The Consultant started geotechnical drilling on May 21, 2020. The information collected will be used to identify potential problems directly below the Southfork Road from Range Road 1-0 to the Castle Valley Campground.

- Roads: Range Road 1-0 to Campground
- Location: Southfork Hill
- Scope of Work: Geotechnical work
- Consultant: ISL Engineering
- Contractor: N/A
- Funding: MSI funding

#### 4.3 Facilities

4.3.1 **Camera Security Status:** The project came back under budget and was awarded to Deltec Power & Controls System Ltd. The proposed construction to do the installation of security cameras is scheduled at the end of May with completion at the end of June 2020.

- Location: Administration and Public Works Buildings
- Scope of Work: Camera security system
- Consultant: SMP Engineering
- Contractor: Deltec Power & Controls System Ltd.
- Funding: MSI

#### 5.0 Beaver Mines Water Servicing & Waste Water Collection

5.1.1 There is nothing to report at this time.

#### 6.0 Beaver Mines Lift Station and ForceMain

6.1.1 There is nothing to report at this time.

#### 7.0 Beaver Mines Waste Water Treatment System

7.1.1 There is nothing to report at this time.

#### 8.0 Castle Area Regional Water Supply Contracts 1:

8.1.1 LW Dennis has begun mobilizing equipment to the site.

8.1.2 LW Dennis started site preparation outside of Castle Provincial Park last week. The primary focus will be to relocate fencing work along purchased URW so pipeline installation of pipe and drilling can take place.

**9.0 Castle Area Regional Water Supply Contracts 2:**

9.1.1 There is nothing to report at this time.

**Attachments**

Program Capital Projects Status  
Call Logs

**Recommendation:**

That the Operations report for May 21, 2020, will include the Program Capital Projects Status update, and the call log is received as information.

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Prepared by: Aaron Benson

Date: May 21, 2020

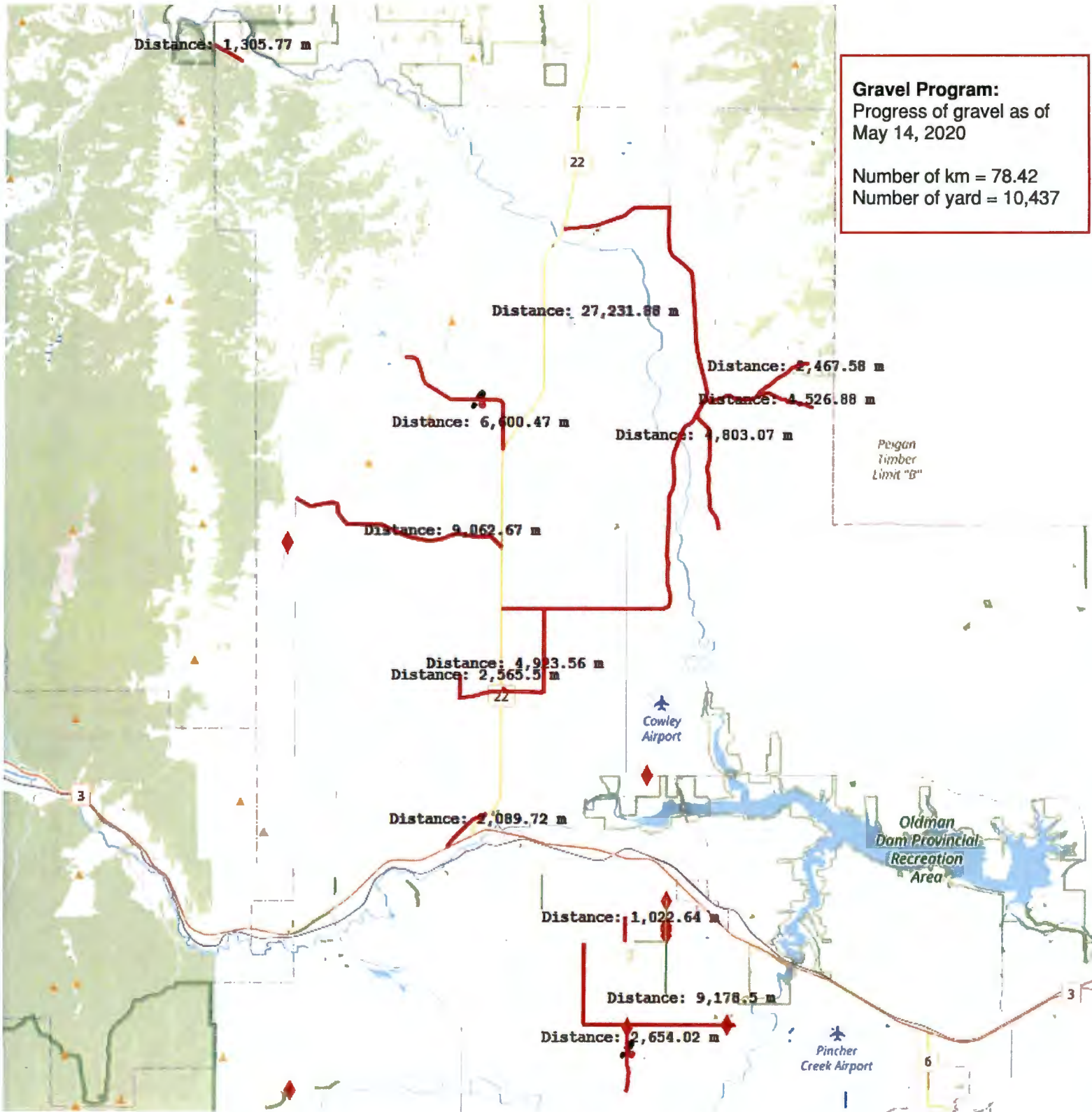
Reviewed by: Troy MacCulloch *TM*

Date: May 21, 2020

Submitted to: Council

Date: May 21, 2020

Attachment A



# Capital Budget Summary

Project #	Service Area	Description	Total Cost	Grants	Sources of Project Funding			Total Revenue
					Debt	Reserves	Operations	
<b>Infrastructure</b>								
PW-R-1	Roads	Highway 3A – Landfill road repairs	1,076,000	860,000		216,000		1,076,000
PW-R-2	Roads	Lundbreck Pave and Drainage (3rd street)	195,000	195,000				195,000
PW-R-4	Roads	RR29-3 (North of 507 East, to Tower Road)	150,000	150,000				150,000
PW-R-3	Roads	Southfork Hill	40,000	40,000				40,000
PW-BF-1	Bridges	Bridge File # 6613 Cabin Creek	698,000	698,000				698,000
PW-BF-2	Bridges	Bridge File #7235 Scottons	948,000	948,000				948,000
PW-BF-3	Bridges	Bridge File #76293 Grumpy Road	440,000	440,000				440,000
PW-BF-4	Bridges	Bridge File #8860 Beaver Mines Creek	181,500			181,500		181,500
PW-BF-5	Bridges	Bridge File #13957 Connelly Creek	43,500			43,500		43,500
PW-BF-6	Bridges	Bridge File #75009 Wild Cat Ranch	60,000			60,000		60,000
PW-BF-7	Bridges	Bridge File #75377 Local Road over Screwdriver Creek	50,000			50,000		50,000
RWCAST	Water/Wastewater	Castle Area Water Servicing	3,105,000	3,105,000				3,105,000
BMDC	Water/Wastewater	Beaver Mines water servicing & wastewater collection	4,715,000	3,143,334	1,571,666			4,715,000
BMLSF	Water/Wastewater	Beaver Mines Lift Station and Forcemain	2,750,000	1,833,334	916,666			2,750,000
BML	Water/Wastewater	Beaver Mines Waste Water Treatment System	40,000	26,666	-	13,334		40,000
<b>Infrastructure Total</b>			<b>14,492,000</b>	<b>11,439,334</b>	<b>2,488,332</b>	<b>564,334</b>	<b>0</b>	<b>14,492,000</b>
<b>Equipment</b>								
	Public Works	Steamer Unit	25,000			25,000		25,000
	Public Works	6 Way Plow Attachment	30,000			30,000		30,000
	Water	Standby Generator	60,000			60,000		60,000
<b>Equipment Total</b>			<b>115,000</b>	<b>0</b>	<b>0</b>	<b>115,000</b>	<b>0</b>	<b>115,000</b>
<b>Fleet</b>								
<b>Fleet Total</b>			<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Information Services</b>								
<b>Information Services Total</b>			<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Facilities</b>								
ADMIN-SEC-1	Public Works/Admin	Security Camera for Admin and PW Buildings	85,000	85,000				85,000
<b>Facilities Total</b>			<b>85,000</b>	<b>85,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>85,000</b>
<b>Grand Total</b>			<b>14,692,000</b>	<b>11,524,334</b>	<b>2,488,332</b>	<b>679,334</b>	<b>0</b>	<b>14,692,000</b>

**LEGEND**

- Projects on Hold
- Projects in Planning & Design Stage
- Projects in Tender Stage
- Projects in Construction Stage
- Projects in Close Out Stage
- Proposed Preliminary Engineering Costs

**Progress Report for Projects as of May 21, 2020**

40			DIVISION	LOCATION	APPROACH NUMBER	CONCERN/REQUEST	ASSIGNED TO	ACTION TAKEN	REQUEST DATE	FOLLOW UP DATE	COMPLETION DATE
1558			Division 1	SW36 T4 R30 W4	-	Re getting an <u>approach</u> built	Developer	waiting on agreement with Development Officer	18-Apr-18	-	-
1617			Division 1	West Kerr	-	Corner need attention MD's most dangerous area	Eric/John	To meet w/Russell	30-May-18	Work in Progress	Deferred June 2020
1643			Division 4	SW22 T7 R1 W5	-	Would like a <u>culvert</u> put in to solve water problem	Eric/Bob M	To be scheduled	26-Jun-18	Talk to Him May 05, will schedule meeting after seeding	Deferred to May 2020
1982			Division 2	-	-	The old Reed Pit needs to be reclaimed	Aaron/WSP	On the list	27-Jun-19	Talked w/colony Jan 08 2020	-
1995			Division 2	NW23 T5 R29 W4	#5313	Wetland/shoulder of road & drainage problem	Eric Blanchard	Engineer to look at 2020 Project	16-Jul-19	November 1, 2019	Deferred to May 2020
2014			Division 3	NW3 T6 R2 W5	-	<u>Culvert</u> smashed	Bob Millar	On list to do	29-Jul-19	October 2019	Deferred to August 2020
2058			Division 1	NE3 T5 R29 W4	-	Needs existing <u>approach</u> widened for Super B's	Eric Blanchard	To be done	9-Sep-19	Went to visit Site April 30 2020, Need to be dry	Deferred to May 2020
2074			Division 4	A/P road n.of Cowley	-	complaining of big rocks on road needs proper gravel pounded down	Eric/Brian	On to do list	23-Sep-19	October 2019	Deferred to June 2020
2134			Division 5	SE16 T8 R2 W5	-	RQ to have a <u>cattle guard</u> removed from MD Road memo from Head Office July 3 /PW just heard now	Eric Blanchard	Been in contact	12-Nov-19	contractor providing quotes, will be completed when dry.	Deferred to June 2020
2182			Division 3	SE18 T6 R1 W5	-	An E-mail from Brian Hammond re <u>culvert</u> issues	Eric Blanchard	Will contact for detailed info	12-Jan-20	Met On Feb 27th	Will Reassess in May
2206			Division 3	SW15 T6 R2 W5	-	Grader operator knocked down post or part of his fence & would like it repaired as needs to use field	Tony Tuckwood	Completed	14-Feb-20	Schedule to be completed May 07 2020	May 7 2020
2230			Division 1	SW21 T4 R29 W4	#4315 RR29-4	Damaged culver (grader oops) to be repaired	To Do List	Completed	20-Mar-20	Bob M to assess May 06 2020	14-May-20
2252			Division3	SE34 T5 R2 W5	-	Fence Repair Notch Road	Eric Blanchard	Completed	09-Apr-20	To be done May 11-12	12-May-20
2273			Division 4	NE24 T8 R1 W5	-	Culvert, ditch & holes in road	Eric Blanchard	To Do	23-Apr-20	John Called him May 05/One call Completed	
2279			Lundbreck	Trailer Park	-	Needs gravel and soft spots fixed	Eric Blanchard	To Do	24-Apr-20	Talked W/Dave	10-May-20
2280			Division 1	SE26 T4 R1 W5	#3408 RR30-3	Grader turned around on their property & made a mess ?????	Rod Nelson	To Do	24-Apr-20	will have a look My 07	19-May-20
2283			Division 1	SW9 T5 R30 W4	-	Kerr Road is a mess off Hwy 6 West	Eric/John	Work in progress	27-Apr-20	Rod working on it, black dirt coming out, need to dry	
2287			Division 5	SW28 T7 R2 W5	#2322 Hwy 3	RQ driveway to be graded Week or May 11	Dave Sekella	Completed	28-Apr-20	On list	11-May-20
2292			Division 5	Top of Maycroft	-	Washout issue east of Dennis Ranch	John	To check it out	01-May-20	Signs installed May 01 - Will be fix when removing cold mix	
2294			Division 3	SW35 T5 R2 W5	#5504 RR2	Bolders/rocks/etc left at fence by operator need to be cleaned up	Tony Tuckwood	On list to do	04-May-20	Tried to clean it on May 19 but still too wet for grader	
2296			Division 5	NE23 T9 R3 W5	9332	Chapel Rock Road RQ Driveway grading	Dave Sekella	On the list	04-May-20	tried last week but too soft, will complete when dry	
2297			Division 5	SE13 T7 R2 W5	#7217 RR2-4	RR2-4 needs gravel & grading & culvert needs repairing	Eric Blanchard	To put on the list	04-May-20	Meeting on May 21th shes in Calgary	
2298			Division 5	#17 Rainbow Acres	-	Wanting to know about Children at play sign	Eric Blanchard	Completed	04-May-20	Went to look at the proposed location and approved it	12-May-20
2302			Division 5	SE11-T9-R2-W5	-	Need advise on undeveloped R.O.W.	Eric Blanchard	May	05-May-20	Left several messages/not sure if he needs it, will call later	19-May-20
2303			Division 1	SE36-T3-R30-W4	-	Culvert Washing out on MD R.O.W at the end of Mitche	Eric Blanchard	On the list	05-May-20	On the list, water still flowing heavily	
2304			Division 4	NW31 T5 R1 W5	#7521 RR1-1	Tiny part of road needs gravel	Brian Layton	On the gravel list	May 6, 2020	Brian will get it done	19-May-20
2305			Division 3	SW31 T5 R1 W5	#5520 Hwy 775	RQ Driveway to be graded just before Beauvias Lake	Tim Oczkowski	On the list to do	May 6, 2020	Talk to him May 19, will be done when dry	
2306			Division 3	-	Christie Mines rd	Operator only goes to Alberta ranch Road needs to go to the end	Tim Oczkowski	Completed	May 6, 2020	-	11-May-20
2307			Division 2	Re project near	Therriault Dam	Not happy the way the contractor fixed it	Eric	Eric in contact	May 7, 2020	Transfert message to contractor/WSP	07-May-20
2308			Division 5	-	-	RQ road graded West end of Lee Lake	Dave Sekella	On the list to do	May 7, 2020	-	19-May-20
2309			Division 4	SE25 T8 R30 W4	38406	Big branch caught up in tree if wind blows it will be on the road Dangerous	Eric	Noted	May 8, 2020	Talk to her May 11, will go have a look	
2310			Division 5	-	-	re Snow fence repair needed	Eric	Completed	May 8, 2020	-	12-May-20
2311			Division 4	NW6 T9 R2 W5	#9019	Rd needs gravel,approach widened,Culvert	Eric/John	To have a look	May 11, 2020	John to meet with Him	
2312			Division 4	NE27 T8 R1 W5	#8430 RR1-2	On Snake trail & formerly with 1st Student Wondering if she should get gravel on her D/W	Brian Layton	or John to have a look	May 11, 2020	Talk to her she might buy gravel in the future	19-May-20
2313			Division 3	SE19 T5 R2 W5	#5312 RR2-5	Re winter plowing on Buckhorn Rd	Eric	Completed	May 11, 2020	Meeting him May 14	14-May-20
2314			Division 1	NW8 T5 R29 W4	35123 RR29-5	Wants to put a new approach in correctly	John	to contact him	May 12, 2020	John Meeting him May 21th	
2315			Division 3	-	-	Hagglund Rd off Gladstone Dangerous	Eric/John	Completed	May 12, 2020	In progress May 14	14-May-20





**AES, May, 2020**



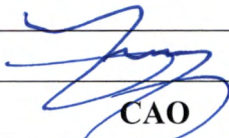
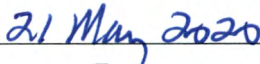
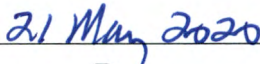
- May 1, prep for training & orientation of summer crew
- May 4, Orientation of summer crew (4 people starting today)
- May 5, Safety Review, Safe Work Procedures (SWP's), general crew preparation
- May 6, SWP's, reporting, gophers, mounting sprayers, Working Alone protocols
- May 7, facilities orientation, SWP's, vehicle and equipment assignments, JHS site inspection
- May 8, gophers & strychnine inspections, shop SWP's, HAS shop/office crew review,
- May 11, PW water & shop safety & orientation, respirator fit testing, industrial sites (gravel pits) orientation, start ten hour days/four day week
- May 12, truck kits, emergency response plans, first aid and fire extinguisher inspections
- May 13, Volker Stevin meeting, sprayer training, tech & data management, mapping,
- May 14, MRF equipment training, records training, dam (Therriault) & weed orientations & inspections, Safety meeting
- May 18, STAT
- May 19, gravel pit weed inspections and spraying, weed inspections and spraying (Wild Caraway, Blueweed, Queen Anne's Lace, Spotted Knapweed)
- May 20, CFIA audit & deadstock bins, Premix labelling, rental equipment,
- May 21, crew safety inspections of first aid kits, fire extinguishers, dams, weeding & spraying, killing ants flower beds around Admin
- May 22, reporting, gravel pits, equipment training, rental equipment, authorized assistant & BearSmart course org., weed ID's, Premix sales, Summerview area spraying
- May 23, Authorized Assistant training, Lundbreck gophers, mapping, Divisional weeds (crews assigned to Divisions), reporting, Emergency Response scenario
- May 25, , WHMIS/GHS training (online), ASB package, letters & policy, Pincher Creek inspections, visits and control
- May 26, weed ID training, Oldman River (downstream of dam) inspections and control, Boulder Run pick & spray (with Alberta Parks in the general vicinity)
- May 27, UTV Training, airport mowing, Burmis/Lundbreck corridor inspections and control, gophers, biocontrol inspections (Dalmatian Toadflax), provincial reporting
- May 28, biocontrol meet with landowners and sheep herder, Oldman Reservoir recreation area inspections, Hoary Cress inspections, Wild Caraway inspections and control, dams

Sincerely,

Shane Poulsen,  
Agricultural Fieldman

# Recommendation to Council

G3a

<b>TITLE: Landfill Billing Structure</b>			
<b>PREPARED BY: Meghan Dobie</b>		<b>DATE: May 21, 2020</b>	
<b>DEPARTMENT: Finance</b>			
<b>ATTACHMENTS:</b>		<ol style="list-style-type: none"> <li>1. Landfill Billing Structure – As seen at the Council Meeting Held Aug 27, 2013</li> <li>2. Response Letter to the Landfill</li> <li>3. Landfill Meeting Minutes Jan 23, 2014</li> </ol>	
<b>Department Supervisor</b>	<b>Date</b>		
<b>APPROVALS:</b>			
			
Department Director	Date	CAO	Date

**RECOMMENDATION:**

**That Council direct the Crowsnest Pincher Creek Landfill to:**

- **Impose a 500kg maximum per load at no charge to the resident, all loads in excess are to be invoiced and paid directly by the customer at the time of disposal (including the initial 500kg); and**
- **All commercial loads within our district are to be invoiced to the contractor or transporter of the waste. The fees are to be invoiced at the time of delivery or charged to an approved account in good standing.**

**Furthermore, that Council provide guidance to the Landfill as to what designates domestic waste vs commercial waste.**

**BACKGROUND:**

At the MD Council Meeting held on August 27, 2013 Council agreed (res. 13/364) to amend the operational requirements policy as presented by the CNPC Landfill Association. This policy imposed a 500kg maximum per load at no charge to the resident. Meaning all loads in excess of 500kg would be invoiced and paid directly by the customer at the time of disposal. This was proposed by the CNPC Landfill Association so that Municipalities are not paying for waste in excess of normal domestic household amounts.

At the Landfill Council meeting held January 23, 2014, the minutes state “the Council of the MD of Pincher Creek will need to set some clarifications which designate domestic wastes from commercial and agricultural waste”.

## **Recommendation to Council**

There is no further documentation on billing structure after the above date. At this time, there are 500kg limits for both residents of the Crowsnest Pass and the Town of Pincher Creek. There is no limit for MD residents.

Rate payers are incurring substantial fees which are being paid by the MD. The most recent invoice included a charge of 399.9 tonnes, at a cost of \$19,555.12 to the MD.

### **FINANCIAL IMPLICATIONS:**



*Council  
Corresp. Action*

**RECEIVED**  
JUL 24 2013  
M.D. OF PINCHER CREEK



**THE CROWSNEST/PINCHER CREEK  
LANDFILL ASSOCIATION**  
Box 668  
Pincher Creek, AB T0K 1W0  
(403) 628-3849 Fax (403) 628-2258  
[www.crowsnestpincherlandfill.com](http://www.crowsnestpincherlandfill.com)

July 24, 201~~2~~<sup>3</sup>

To: CAO's & Member Councils

Re: COUNCIL AGENDA ITEM - "Landfill Billing Structure"

The Board of The Crowsnest/Pincher Creek Landfill Association has recommended the adoption of the attached policy which will affect contractors and residents of our communities, as well as administrative procedures at the Landfill.

Please include the attached proposed policy on your next Council meeting agenda for discussion, subsequent amendments, and approval. It is anticipated that this policy will come into effect on January 1<sup>st</sup>, 2014.

If you have any questions, please confer with your respective landfill appointee for clarifications.

Thank you for your considerations.

Linda Wollman  
Office Administrator

P.O. Box 668  
PINCHER CREEK, Alberta  
TOK IWO

Phone (403) 628-3849  
Fax (403) 628-2258

# The Crowsnest/Pincher Creek Landfill Association

## Landfill Billing Structure

### Purpose of this Policy

This policy will provide Landfill Management with a guideline to correctly charge and collect tipping fees from member residents, contractors and 3<sup>rd</sup> party transporters.

## Operational Requirements

The Landfill Management and staff require a clear and precise process when receiving and invoicing waste that is being brought to the facility. Alberta Environment clearly stated in our approval that all waste must be screened and disposed of in an approved area. The same requirements are necessary for the invoicing and collection of funds, so that the Municipalities are not paying for wastes in excess of normal domestic households amounts.

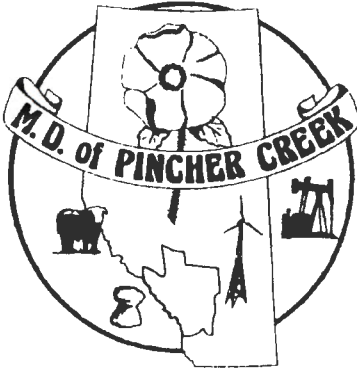
## Option # 1 500 KGS max. per load at no charge to resident.

1. All residential loads 500 kgs and under will be invoiced to the community where the resident lives. All loads in excess will be invoiced and paid directly by the customer at the time of disposal this will include the initial 500 kgs.
2. All commercial loads within our district will be invoiced to the contractor or transporter of the waste. These fees will be invoiced at the time of delivery or charged to an approved account in good standing. Special rates will apply as per the fee schedule.
3. All loads from out of region will be invoiced to the contractor or transporter of the waste. These fees will be invoiced at the time of delivery, or to an approved account in good standing. Special rates will apply as per the fee schedule or contract.
4. No splitting of loads at site.



54.10.2

ADMINISTRATION OFFICE  
P.O. BOX 279  
PINCHER CREEK, ALBERTA  
T0K 1W0  
PHONE 627-3130 • FAX 627-5070  
E-MAIL: info@mdpincercreek.ab.ca  
www.mdpincercreek.ab.ca



September 13, 2013

Ms Linda Wollman  
The Crowsnest/Pincher Creek  
Landfill Association  
PO Box 668  
Pincher Creek, AB T0K 1W0

Dear Ms Wollman:

Reference: Landfill Billing Structure

This is to advise that Council discussed your letter, dated July 24, 2013, regarding the Landfill Billing Structure, at their meeting held Tuesday, August 27, 2013.

At that time, Council passed the following resolution:

*"THAT the letter from The Crowsnest/Pincher Creek Landfill Association, dated July 24, 2013, be received;*

*AND THAT the amendment to the Operational Requirements Policy be approved and supported by the MD of Pincher Creek."*

This is provided for your information.

Sincerely,

A handwritten signature in black ink, appearing to read "Bjorn Berg".

Bjorn Berg  
Reeve

cc: Mat Bonertz, Director of Finance

**THE CROWSNEST/PINCHER CREEK LANDFILL ASSOCIATION**  
**MINUTES**  
**January 23, 2014**

The regular meeting of The Crowsnest/Pincher Creek Landfill Association was held on Thursday, January 23<sup>rd</sup>, 2014 at 9:35 a.m. at the Landfill administration office.

Present: Terry Yagos, Municipal District of Pincher Creek #9  
 Lorne Jackson, Town of Pincher Creek  
 Dean Ward, Municipality of Crowsnest Pass  
 David Filipuzzi, Municipality of Crowsnest Pass  
 Bill Kovach, Municipality of Crowsnest Pass  
 Garry Hackler, Village of Cowley  
 Emile Saindon, Landfill Manager  
 Linda Wollman, Office Administrator

**AGENDA**

Dean Ward

Moved the agenda be accepted as presented. Carried. 01.23.14-556

**MINUTES**

Lorne Jackson

Moved the minutes of December 11<sup>th</sup>, 2013 be adopted as circulated. Carried. 01.23.14-557

**MANAGER'S REPORT**

1. MSW volumes have stayed steady.
2. Ind. cell still steady with several new jobs
3. RDEK still hauling to us with no decision made yet.
4. Bow valley waste commission is also hauling to us a few loads a week.
5. Unsuccessful with the grant application but we will reapply this month.
6. Yearend survey and volumes being completed.
7. Wood grinding will take place the week of Feb 3<sup>rd</sup>
8. Getting procedure completed to start taking in paper, cardboard and plastic recycling.

Lorne Jackson

Moved that the Manger's report be accepted for information Carried 01.23.14-558

**FINANCIAL REPORT**

Board members reviewed financial statements to December 31, 2013, as well as the current financial position.

Bill Kovach

Moved that the financial reports be accepted for information. Carried 01.23.14-559

**LANDFILL BILLING STRUCTURE POLICY**

There have been a few questions regarding the upcoming changes in the billing structure. It is apparent that the Council of the MD of Pincher Creek will need to set some clarifications which designate domestic wastes from commercial and agricultural wastes. The Crowsnest Pass Council has reserved decision on the 500 kg limit, pending budget discussions.

# CHIEF ADMINISTRATIVE OFFICER'S REPORT

May 13, 2020 – May 26, 2020

## DISCUSSION:

May 13 Post Council action items and letters with Exec. Assistant McClelland  
EAC Meeting (Emergency Advisory Committee)  
Joint Health & Safety Meeting  
Lundbreck/Patton Park Lease Agreement Meeting

May 14 ARMAA Conference Call (Alberta Rural Municipal Administrators Assoc.)  
RMA Conference Call (Rural Municipalities of Alberta)  
PCREMO Planning Meeting for COVID-19

May 15 AMHSA AGM (Alberta Municipal Health and Safety Assoc.)

May 18 Victoria Day Holiday

May 19 SMT (Sr. Mgmt Team meeting)  
Meeting on Hamlet Maintenance w/ PW Superintendent and Director of Operations  
Meeting on MD Garbage Bins on Herron with Towns reps and PW Super.  
Meeting with SMT, PCREMO DEM and Safety Officer regarding MD Re-Launch  
PC&D Chamber AGM via Zoom Meeting

May 20 Town Hall Meeting with Min. Madu, Min. Fir, Dr. Hinshaw re COVID-19 Ops  
CAO meeting with Cowley, Town with DEM and Command Staff for PCREMO

May 21 Resident meeting re culvert file  
PCREMO Planning Meeting  
Meeting with Castle Mountain Resort and Director Milligan  
Council Package Day

May 22 Enel Meeting and Photo to mark their Launch.  
Joint Funding Meeting with Town

May 25 SMT (Sr. Mgmt Team meeting)

May 26 Committee and Council Meetings

- Numerous other meetings throughout this period to address any issue or tasks from the May 12<sup>th</sup> meeting.

## Upcoming Meetings

- May 27 is also the next EAC Meeting that has been called

## Points of Interest

- n/a

## RECOMMENDATION:

That Council receive for information, the Chief Administrative Officer's report for the period May 13, 2020 – May 26, 2020.


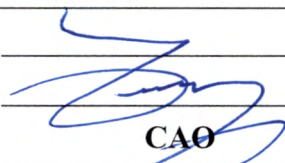
Prepared by: Troy MacCulloch, CAO  Date: May 21, 2020

Respectfully presented to: Council Date: May 26, 2020



# Request for Direction of Council

Council Meeting, May 26<sup>th</sup>, 2020

<b>TITLE: MD Bins on Herron</b>			
<b>PREPARED BY: CAO</b>		<b>DATE: 20 May, 2020</b>	
<b>DEPARTMENT: Admin</b>			
			<b>ATTACHMENTS:</b> 1.
<b>Department Supervisor</b>		<b>Date</b>	
<b>APPROVALS:</b>			
<b>Department Director</b>		<b>Date</b>	<div style="text-align: center;">   <b>CAO</b> </div> <div style="text-align: right; margin-top: 10px;"> <i>21 May 2020</i>  <b>Date</b> </div>

**RECOMMENDATION:**  
 Request Council to provide guidance for Administration to approach the CNPC Landfill Society Management as part of the ongoing discussions and options being explored for the possibility of shared bins or transfer station located within the Town or MD of Pincher Creek.

**BACKGROUND:**  
 The two bins located east of the MD Office have been an issue for some time. They are an eye sore when over used, and the overuse is not necessarily coming from MD residents. However, the extensive use of these bins exemplifies the service they provide and the cleanliness of our roadways and ditches are proof of their benefit to our greater community.  
 CAO Wilgosh from the Town, Al Roth, our PW Superintendent and myself had a meeting on May 19<sup>th</sup> to explore options for these bins on a go forward basis. We were not long into the conversation when it was brought forward that we should have engagement from the CNPC Landfill Management as part of these conversations so we are thoroughly exploring all options, as well as ensuring what we are attempting to do to provide a better service to our residents, does not negatively affect what is currently being provided by CNPC Landfill Society.

**FINANCIAL IMPLICATIONS:**  
 We currently spend \$35 - 48k annually on the maintenance and servicing of these bins. This would remain our target range for this service.

**From:** [Troy MacCulloch](#)  
**To:** [Jessica McClelland](#)  
**Subject:** FW: Council Resolution - Asset Management Cohort Application  
**Date:** May 7, 2020 1:53:46 PM  
**Attachments:** [image001.png](#)

---

For may 26

troy

**Troy A. MacCulloch**

Chief Administrative Officer  
Municipal District of Pincher Creek No. 9  
1037 Herron Drive, PO Box 279  
Pincher Creek, AB T0K-1W0  
Phone: 403-627-3130  
[cao@mdpincercreek.ab.ca](mailto:cao@mdpincercreek.ab.ca)

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**From:** Alexa Levair <[alevair@pinchercreek.ca](mailto:alevair@pinchercreek.ca)>  
**Sent:** May 7, 2020 1:46 PM  
**To:** Troy MacCulloch <[CAO@mdpincercreek.ab.ca](mailto:CAO@mdpincercreek.ab.ca)>; development <[development@cardstoncounty.com](mailto:development@cardstoncounty.com)>; Blair Bullock <[Blair@claresholm.ca](mailto:Blair@claresholm.ca)>; kurtispratt@raymond.ca; Clayton Gillespie <[finance@nanton.ca](mailto:finance@nanton.ca)>; derrick@mdwillowcreek.com; skeenan@fortmacleod.com  
**Subject:** Council Resolution - Asset Management Cohort Application

Good morning,

Thank you very much for your commitment to Asset Management and joining this Cohort application!

I am happy to walk everyone through this process. I will put together instructions to make this application as painless as possible, however, the application process indicates the following: **Note that even when applying as a group, all municipalities must separately complete an online application, and the application must reference the other municipalities that form the group.** This is not required immediately, I will send reminders when the time is appropriate.

As a first priority, since we all know Council approvals can take time, it is requested that participation in the Cohort be formally supported by a resolution of Council. As part of each Municipality's application you will require one of the following:

- A formal copy of a council resolution supporting participation in the cohort (on letterhead with a seal or signature and date)

- A signed and dated copy of the minutes at which the motion was adopted (including the text of the resolution); or
- A signed and dated copy of the text of the resolution, with confirmation from the applicant that the text is identical to that adopted by council.

Please approach your respective Councils (over the next 4-6 weeks preferably) requesting approval of the resolution below:

Be it resolved that <Council > directs staff to apply for the asset management cohort program opportunity from the RMA, AUMA, and IAMA.

Be it therefore resolved that the <Municipality> commits staff and other personnel to participating in the asset management cohort program to advance our asset management program.

Be it further resolved that the <Municipality> commits financial support from its budget toward the costs of this initiative for staff travel and accommodation.

For your information, to date the municipalities which have expressed interest in this Cohort program are:

- Town of Pincher Creek
- Cardston County
- Town of Claresholm
- Town of Raymond
- Town of Nanton
- M.D. Willow Creek
- Town of Fort Macleod
- M.D. Pincher Creek

If you have any questions at all, please don't hesitate to reach out.

Thanks,

*Alexa*

**Alexa Levair, C.E.T., B. Tech.** | Capital Project/Asset Coordinator



Town of Pincher Creek  
Office: 403-627-3156 Direct: 403-904-8099  
[alevair@pinchercreek.ca](mailto:alevair@pinchercreek.ca)  
PO Box 159, 962 St. John Avenue, Pincher Creek, AB T0K 1W0

**From:** [Seniors and Housing Information](#)  
**Cc:** [Seniors and Housing Information](#)  
**Subject:** Seniors' Week – June 1 to 7, 2020  
**Date:** May 12, 2020 9:01:33 AM  
**Attachments:** [Community Declaration.pdf](#)

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*For more than 30 years, the Government of Alberta has recognized Seniors' Week to honour and celebrate seniors for their many contributions to our province. Seniors and Housing encourages communities, organizations and all Albertans to take the opportunity to recognize and celebrate seniors during Seniors' Week, June 1 to 7, 2020.*

*The Honourable Josephine Pon, Minister of Seniors and Housing, encourages all municipalities, First Nations communities and Metis Settlements to officially declare Seniors' Week. Attached is a Community Declaration to show your community's support and to generate greater awareness of the importance of seniors in Alberta. Please notify us of your declaration by emailing [seniorsinformation@gov.ab.ca](mailto:seniorsinformation@gov.ab.ca) so this information can be highlighted on the ministry's website. Updates for Seniors' Week will be posted to the ministry website at <https://www.alberta.ca/seniors-week.aspx> over the coming weeks.*

*During these challenging times, Albertans are encourage to consider innovative ways to recognize, celebrate and support seniors in their communities while adhering to current social distancing restrictions. Visit <https://www.alberta.ca/index.aspx> for the most up-to-date information. If you are planning virtual events, please submit them to [Seniors and Housing Events Calendar](#) for consideration.*

*Thank you for your ongoing support of seniors in Alberta.*

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# DECLARATION

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In honour of the past, present and future contributions of the seniors of this community and throughout Alberta, I hereby declare June 1 – 7, 2020 to be Seniors' Week in

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**Community**

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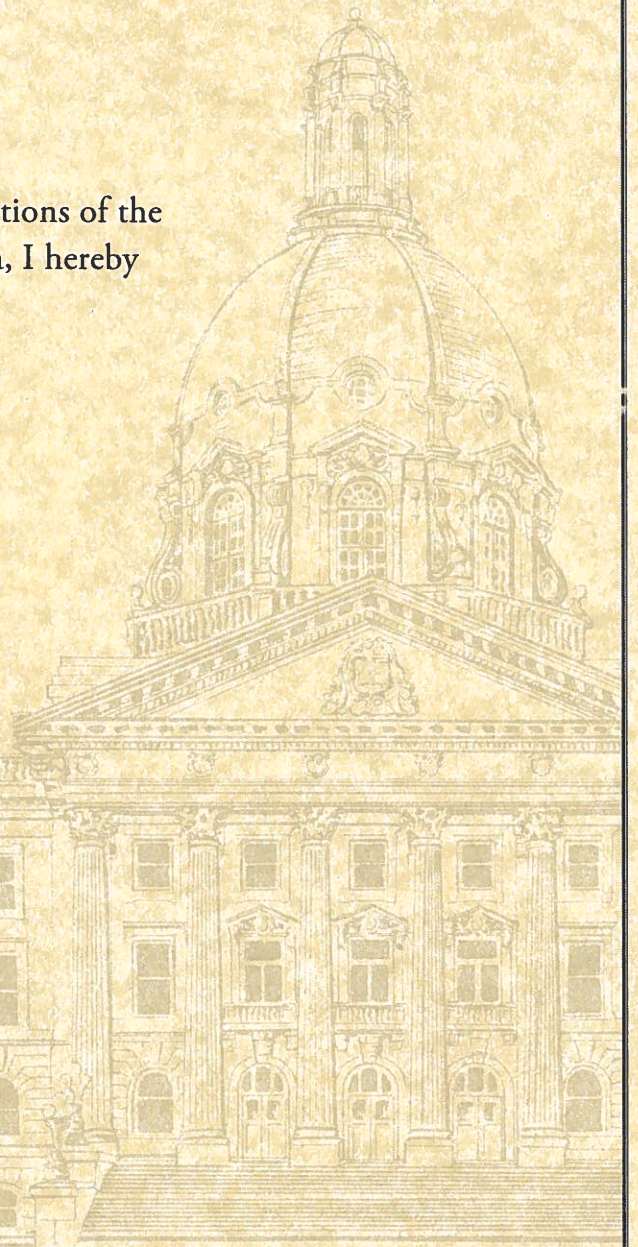
**Official Title**

---

**Official Signature**

A handwritten signature in blue ink, appearing to read "Josephine Pon", written over a horizontal line.

**The Honourable Josephine Pon, Minister of Seniors and Housing**





## Pincher Creek Emergency Services Commission

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P.O. Box 1086  
655 Charlotte Street  
Pincher Creek, Alberta T0K 1W0  
Ph. 403-627-5333 Fax 403-627-3502

### **POSITION PAPER BY PCESC Members**

#### **The MD of Pincher Creek #9 and the Town of Pincher Creek**

In the past few years values have been lost due to wildfires throughout Alberta. Structure protection has been used to defend values other than forests when wildfires extended into communities with some success.

Examples are Slave Lake, Fort Mac Murray, MD of Pincher Creek, High Level, and Waterton.

The recommendations from the Slave Lake Fire recommended having structure protection become Municipal Affairs responsibility.

This has resulted in mixed success as Municipal Affairs represented by the Community and Technical Support Branch does not have an operational capability.

The step taken to overcome this lack of ability was to enter into an agreement with the Alberta Fire Chiefs Association funded through a grant to create guidelines addressing equipment needs, training needs, compensation rates, and deployment processes to utilize municipal resources similar to the model used in British Columbia.

The Department of Municipal Affairs still does not have operational capability in either the Community and Technical Support Branch or the Alberta Emergency Management Agency.

This department is not in a position to supply structure protection services. They chose not to follow the structure protection guidelines approved in 2018 during the 2019 fire season. Instead of paying the costs of structure protection, they unloaded this responsibility on the local governments. The process for payment of structure protection costs, if the approved process had been followed, would have had the costs covered by Alberta Agriculture and Forestry.

Agriculture and Forestry were not given the opportunity to fund this expense since they were not provided with the information needed to cost it to the respective incidents.



## Pincher Creek Emergency Services Commission

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P.O. Box 1086  
655 Charlotte Street  
Pincher Creek, Alberta T0K 1W0  
Ph. 403-627-5333 Fax 403-627-3502

Had the approved process been followed, local jurisdictions would not have been put in position to pay for something they had not been responsible for. No local government should be put in position to pay provincial expenses without prior consultation.

The Community and Technical Support Branch represented by the Fire Commissioner still has not reviewed and updated the Structure Protection Guidelines which was supposed to be done prior to the 2019 fire season. We are now into the 2020 wildfire season.

Our long-term position is the Structure Protection should become the responsibility of the Wildfire Division of Alberta Agriculture and Forestry who have operational capability to create agreements, review guidelines, and manage expenses.

We understand this probably can not happen this wildfire season since the processes that need to occur require time and budget to become adopted.

Our immediate position is that, in the interim, the Community and Technical Support Branch represented by the Fire Commissioner will follow the 2018 Structure Protection Guidelines regarding deployment and payment of invoices. We encourage the Community and Technical Support Branch to review the guidelines in consultation with Agriculture and Forestry moving forward.



RECEIVED  
MAY 20 2020

Solidarity Place: 10451 -170 Street, NW  
Edmonton, Alberta, Canada T5P 4S7  
Telephone: (780) 930-3300, 1-800-232-7284  
Fax: (780) 930-3392, 1-888-388-2873 www.aupe.org

May 15, 2020

Reeve Brian Hammond  
Municipal District of Pincher Creek No. 9  
PO Box 279  
Pincher Creek, AB T0K 1W0

Dear Reeve Hammond & Councillors:

We hope this letter finds you in good health. We are writing to you on behalf of the Alberta Union of Provincial Employees Anti-Privatization Committee, Committee on Political Action, and 95,000 members province-wide.

AUPE members live in nearly every town, county, and city in Alberta. We work in provincial government services, health care, education, and for boards, agencies, and even some municipalities. We are proud to live, work, and raise our families in every corner of this province.

Before the COVID-19 pandemic forced dramatic changes upon our communities, AUPE members were prepared to join you and other municipal leaders from across the province at the Rural Municipalities of Alberta convention.

Accompanying this letter is a brochure we created for the RMA convention, which showcases all the communities AUPE members live in throughout Alberta.

Unfortunately, our communities are facing significant challenges because of the political decisions being made by the Government of Alberta.

We are facing real risks to rural health care. As you have likely seen, the provincial government's actions are forcing rural doctors to decrease the services they offer or stop practicing entirely.

Our continuing care facilities, especially those that are privately operated, are experiencing horrific outbreaks of COVID-19 with insufficient assistance, oversight, and protective equipment for staff. With AHS looking to sell off what is left of publicly operated long term care, which could include what remains attached to hospitals in rural Alberta, the future of quality care in this province is in jeopardy.

As you know, the Government of Alberta is also downloading the costs of some essential services, like policing and firefighting, onto you and other municipalities across the province. They are also moving forward with massive cuts to jobs and even more privatization of services, which will create a significant strain on your tax base just as you are grappling with these challenges.

---

G. Smith President	J. Heistad Executive Secretary-Treasurer	K. Barry Vice-President	B. Borodey Vice-President	M. Dempsey Vice-President	B. Gostola Vice-President	S. Slade Vice-President	K. Weiers Vice-President
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We know that this is just the beginning of the challenges we will face because of the provincial government's actions, which will only be compounded by the short and long-term effects of the pandemic. However, we also know that there is a real opportunity to resist these decisions, regardless of our political differences and affiliations.

We are asking you and municipalities across the province to join us in calling on the Government of Alberta to stop its reckless job cuts and make real, substantive investments into what we all depend on, like health care, education, policing, firefighting, and other public services.

Albertans are all in this together. Together, with a united voice, we have the power to hold this government to account. We must pressure the government to reverse the destructive cuts it has inflicted on our communities and get everyone back to providing the services all Albertans depend on.

Thank you for your time. If you agree that we should work together to pressure the Government of Alberta to do what's right, please write to us and let us know how you will take action. We know AUPE members would sincerely appreciate knowing their municipal leaders stand with them.

We look forward to hearing from you.

In solidarity,

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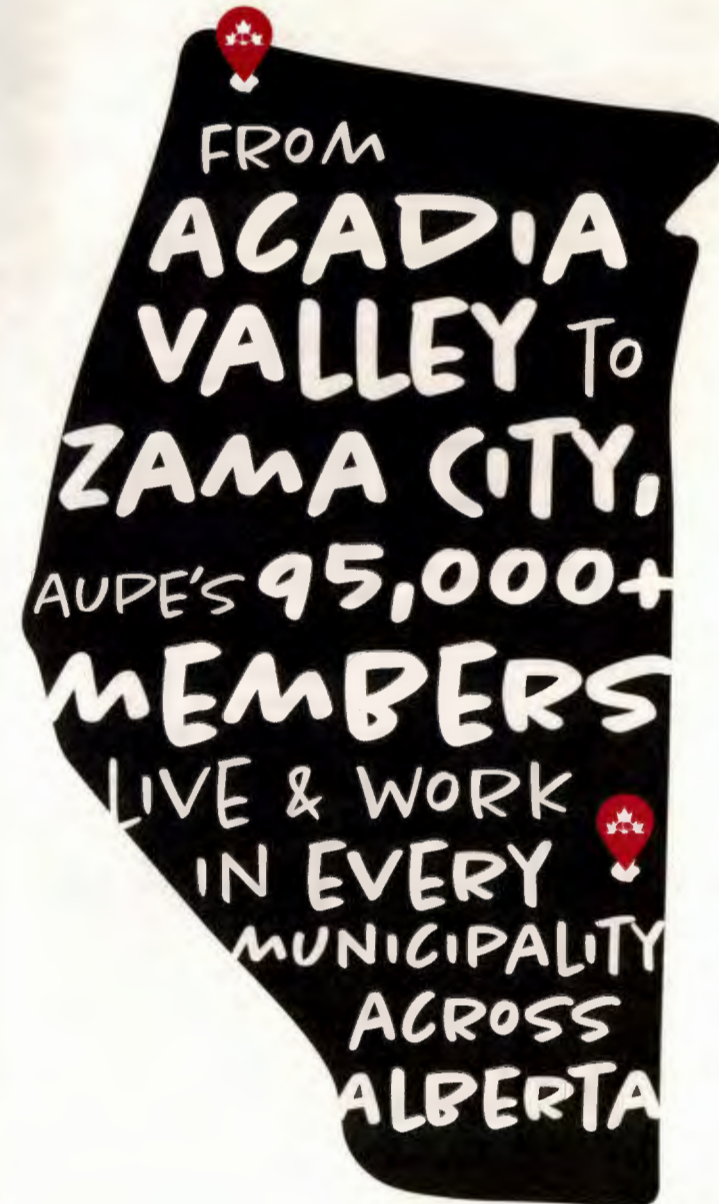
Kevin Barry

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Mike Dempsey

Cc: all Alberta MLAs

Ma-Me-O Beach	2	Parkland	1	Scandia	1	Three Hills	84
Manning	92	Parkland County	233	Seba Beach	7	Tiger Lily	1
Manyberries	1	Patricia	12	Sedalia	3	Tilley	9
Marie Reine	2	Peace River	369	Sedgewick	36	Tofield	79
Marlboro	3	Peerless Lake	4	Seven Persons	8	Tomahawk	7
Marwayne	8	Peers	1	Sexsmith	58	Torrington	11
Maskwacis	13	Penhold	117	Shaughnessy	7	Trochu	51
Mayerthorpe	105	Perryvale	8	Sherwood Park	1,672	Turin	2
Mclaughlin	1	Pickardville	30	Sibbald	1	Turner Valley	47
Mclennan	55	Picture Butte	47	Siksika	5	Two Hills	79
Mcrae	1	Pincher Creek	70	Silver Valley	2	Valhalla Centre	5
Medicine Hat	1,328	Plamondon	32	Slave Lake	276	Valleyview	89
Meeting Creek	3	Ponoka	649	Smith	11	Vauxhall	14
Metiskow	5	Ponoka County	1	Smoky Lake	88	Vega	3
Michichi	1	Priddis	3	South Baptiste	2	Vegreville	315
Milk River	38	Priddis Greens	1	Spedden	3	Veinerville	2
Millarville	13	Provost	51	Spirit River	76	Vermilion	309
Millet	81	Radway	22	Spring Coulee	5	Veteran	18
Millicent	2	Rainbow Lake	4	Spring Lake	14	Viking	48
Milo	2	Rainier	1	Springbrook	49	Vilna	24
Minburn	6	Ralston	1	Spruce Grove	1,008	Vimy	20
Mirror	9	Ranfurlly	2	Spruce View	4	Vulcan	48
Monarch	11	Raymond	165	Sputinow	2	Wabamun	7
Morinville	254	Red Deer	3,039	St. Brides	12	Wabasca	43
Morley	1	Red Deer County	217	St. Isidore	9	Wainwright	160
Morrin	6	Red Earth Creek	2	St. Lina	10	Walsh	1
Mossleigh	1	Red Willow	2	St. Michael	10	Wandering River	10
Mountain View	8	Redcliff	101	St. Paul	213	Wanham	7
Mountain View County	3	Redwater	62	St. Vincent	4	Warburg	10
Mulhurst Bay	1	Redwood Meadows	12	St. Albert	1,638	Warner	10
Mundare	60	Rimbey	143	St. Paul	20	Warspite	1
Munson	9	Rivercourse	2	Stand Off	23	Waskatenau	16
Musidora	2	Riverview	1	Standard	7	Water Valley	14
Myrnam	16	Robb	1	Star	2	Welling	7
Nampa	18	Rochester	11	Stauffer	4	Wembley	32
Nanton	63	Rochfort Bridge	1	Stavely	25	Westerose	20
Neerlandia	3	Rocky Mountain House	292	Stettler	264	Westlock	263
Nestow	10	Rocky Rapids	14	Stirling	42	Westlock County	1
Nevis	2	Rocky View	20	Stony Plain	391	Wetaskiwin	468
New Norway	26	Rocky View County	55	Strathcona County	1	Whispering Hills	8
New Sarepta	8	Rockyford	5	Strathmore	280	White Gull	5
Newbrook	9	Rolling Hills	5	Strome	12	Whitecourt	232
Niton Junction	8	Rolly View	2	Sturgeon County	274	Whitehorse	1
Nobleford	36	Rosalind	13	Sundre	142	Whitelaw	15
Nordegg	1	Rosebud	1	Sunnybrook	3	Widewater	13
North Star	6	Rosedale Station	12	Sunnynook	1	Wildwood	10
Notikewin	2	Rosedale Valley	1	Sunset House	6	Willingdon	9
Oakville	3	Rosemary	15	Swalwell	1	Wimbome	2
Ohaton	18	Round Hill	5	Swan Hills	17	Winfield	20
Okotoks	355	Rumsey	4	Sylvan Lake	314	Woking	4
Olds	350	Rycroft	25	Taber	190	Worsley	2
Onoway	93	Ryley	25	Tangent	1	Wostok	2
Opal	1	Saddle Hills County	2	Tawatinaw	2	Yellowhead County	70
Oyen	79	Saddle Lake	1	Tees	9	Youngstown	29
Paddle Prairie	6	Salt Prairie	1	Thorhild	20	Zama City	3
Paradise Valley	3	Sangudo	24	Thorsby	42		



## A Message from AUPE President Guy Smith

At the same time the UCP government has made drastic cuts to transfers to municipalities, they have made it very clear that they intend to slash public sector jobs in rural communities, as well as the wages and benefits of Albertans working in the public sector.

This threat has already had an effect on consumer spending province-wide and is being acutely felt by rural small businesses.

AUPE members live, work, shop, raise their children and pay property taxes in every municipality in this province. This is a good time to remember we are your friends, your neighbours, and your customers. And that we're all in this together.

Best wishes for a successful convention!

In solidarity,

Guy Smith,  
AUPE President

Abee	2	Bassano	31	Bonnyville	136	Camp Creek	3	Cleardale	1	Duchess	22	Gleichen	4	Islay	15
Acadia Valley	10	Bawlf	37	Botha	12	Camrose	770	Clearwater	1	Duffield	23	Glendon	28	James River Bridge	2
Acheson	1	Bay Tree	3	Bow City	1	Camrose County	13	Clive	43	Dunmore	19	Glenevis	5	Jarvie	15
Acme	12	Beaumont	321	Bow Island	74	Canmore	229	Cluny	1	Eaglesham	1	Glenwood	4	Jasper	65
Aetna	5	Beauvallon	1	Bowden	54	Canyon Creek	11	Clyde	24	East Coulee	7	Goodfare	1	Jean Cote	4
Airdrie	1,161	Beaver County	67	Boyle	74	Carbon	14	Coaldale	300	Eckville	27	Gordondale	2	Jenner	5
Alberta Beach	36	Beaverlodge	74	Boyne Lake	1	Cardston	148	Coalhurst	114	Edberg	4	Grande Cache	55	John D'Or Prairie	1
Alder Flats	12	Beiseker	9	Bragg Creek	21	Carmangay	10	Cochrane	624	Edgerton	18	Grande Prairie	1,206	Joussard	11
Aldersyde	2	Bellevue	22	Brant	4	Carson	1	Cold Lake	424	Edmonton	28,613	Granum	26	Kananaskis	14
Alhambra	7	Bellis	7	Breton	22	Caroline	22	Coleman	45	Edson	244	Grassland	6	Kathryn	2
Alix	25	Benalto	8	Brocket	4	Carrot Creek	6	Colinton	25	Egremont	1	Grassy Lake	3	Keg River	3
Alliance	9	Bentley	43	Brooks	251	Carseland	6	Compeer	3	Elk Point	90	Grimshaw	139	Kehewin	1
Alsike	1	Berwyn	20	Brosseau	2	Carstairs	99	Condor	9	Elkford	1	Grouard	16	Kelsey	1
Altario	1	Bezanson	3	Brownfield	3	Carvel	3	Conklin	5	Elkwater	2	Grovedale	12	Keoma	1
Amisk	5	Big Valley	13	Brownvale	11	Caslan	12	Consort	61	Ellscoff	1	Gull Lake	1	Kikino	4
Andrew	38	Bindloss	1	Bruce	5	Castor	68	Coronation	76	Elmworth	1	Gundy	1	Killam	58
Anzac	2	Bittern Lake	15	Bruderheim	34	Cayley	10	County of Barrhead	14	Elora	13	Gunn	25	Kingman	5
Ardmore	24	Black Diamond	63	Brule	1	Cereal	23	County of Grande Prairie No. 1	92	Empress	6	Guy	3	Kinsella	1
Ardrossan	132	Blackfalds	239	Buck Creek	4	Cessford	3	County Of St Paul	1	Enchant	1	Gwynne	14	Kinuso	13
Armena	2	Blackfoot	9	Buck Lake	13	Champion	13	Coutts	8	Endiang	3	Hairy Hill	3	Kitscoty	21
Ashmont	10	Blackie	19	Buffalo	3	Chateh	1	Cowley	7	Enilda	14	Halkirk	12	La Corey	2
Athabasca	344	Blairmore	80	Burdett	8	Chauvin	2	Craigmyle	9	Enoch	8	Hanna	186	La Crete	123
Atikameg	1	Bloomsbury	4	Burlington	1	Cherhill	12	Cranford	1	Entwistle	14	Hardisty	27	La Glace	3
Atmore	5	Blue Ridge	12	Busby	28	Cherry Grove	6	Cremona	18	Erskine	26	Harvie Heights	5	Lac Des Arcs	2
Balzac	1	Blueberry Mountain	1	Cadogan	15	Chestermere	315	Crooked Creek	11	Esther	1	Hay Lakes	17	Lac La Biche	350
Banff	90	Bluesky	7	Cadotte Lake	1	Chinook	1	Crossfield	59	Etzikom	1	Hays	2	Lac Ste. Anne County	5
Barnwell	16	Bluffton	33	Calahoo	3	Chipman	19	Cynthia	1	Eureka River	2	Hayter	2	Lacombe	391
Barons	7	Bodo	2	Calgary	25,304	Clairmont	43	Cypress County	31	Evansburg	49	Heinsburg	1	Lacombe County	5
Barrhead	289	Bon Accord	50	Calling Lake	1	Clandonald	10	Czar	10	Exshaw	6	Heisler	7	Lafond	7
Bashaw	63	Bonanza	3	Calmar	45	Claresholm	258	Dalemead	1	Fairview	204	Heritage Pointe	6	Lake Isle	3
								Dapp	20	Falher	21	High Level	197	Lake Newell Resort	5
								Darwell	10	Fallis	2	High Prairie	269	Lamont	113
								Daysland	37	Falun	11	High River	275	Lancaster Park	12
								De Winton	7	Faust	4	Hill Spring	4	Langdon	95
								Dead Man's Flats	6	Fawcett	2	Hillcrest Mines	20	Lavoy	10
								Deadwood	1	Ferintosh	14	Hilliard	5	Leduc	513
								Debolt	2	Flatbush	13	Hines Creek	14	Leduc County	83
								Del Bonita	1	Foothills	46	Hinton	268	Legal	24
								Delburne	42	Foremost	10	Holden	15	Leslieville	9
								Delia	14	Forestburg	32	Hondo	1	Lethbridge	3,325
								Denwood	3	Fort Assiniboine	14	Hotchkiss	4	Lethbridge County	34
								Derwent	7	Fort Chipewyan	1	Hughenden	7	Lindale	6
								Desert Blume	8	Fort Kent	6	Hussar	3	Linden	21
								Devon	83	Fort Macleod	119	Huxley	6	Little Smoky	2
								Dewberry	14	Fort McMurray	689	Hylo	12	Lloydminster	291
								Dewinton	2	Fort Nelson	1	Hythe	26	Lodgepole	4
								Diamond City	5	Fort Saskatchewan	574	Iddesleigh	2	Lone Pine	2
								Dickson	3	Fort Vermilion	90	Indus	1	Longview	4
								Didsbury	179	Fox Creek	19	Innisfail	223	Lougheed	8
								Dixonville	16	Frog Lake	4	Innisfree	12	Lousana	5
								Donalda	7	Gadsby	6	Irma	13	Lundbreck	11
								Donnelly	10	Gainford	5	Iron Springs	7	Lyalta	6
								Dorothy	2	Galahad	13	Irricana	22	Madden	1
								Drayton Valley	266	Gibbons	116	Irvine	8	Magrath	72
								Driftpile	6	Gift Lake	7	Island Lake	14	Maleb	3
								Drumheller	266	Girouxville	14	Island Lake South	5	Mallaig	12



May 12, 2020

Reeve Hammond and Council  
M.D. of Pincher Creek  
PO Box 279  
Pincher Creek, AB T0K 1W0

Dear Reeve Hammond and Council Members;

I hope this finds all of you well and safe during this time of uncertainty. I know that we are all doing our best to ensure that we will see life return to normal, or whatever that might look like for a better tomorrow.

I want to thank you for your letter regarding COVID-19 best practices and your priority listings. Thank you for keeping STARS at the forefront of your decision making. We value the life-saving partnership that we share with the M.D. of Pincher Creek and the opportunities to serve your residents in their greatest hour of need.

It is such a stressful time now and STARS continues to answer to daily demands of medically related calls i.e. heart-attack, stroke, trauma and injury, as well as, COVID-19-related requests. As we all hope to see the curve flatten, we must continue to do our due diligence in a recovery plan. STARS will continue to enforce highly preventive practices and will take a slowed approach in our relaunch efforts towards the unpredictable new normal. Our patients are priority and protecting them and our crew members is our primary focus. The majority of all our STARS support staff are working from home and we will continue with that plan for the unforeseeable future. Like many other businesses and organizations, we too have been disheartened and forced to downsize some of our employees.

The COVID-19 pandemic has brought to light, just how much citizens rely on emergency protective services especially in crisis. Thank you for recognizing STARS as a vital emergency response asset for your residents. Although STARS is experiencing increased call volume with decreased opportunities for the fundraising that is required, words cannot express the sheer gratitude we hold for municipal leaders like yourselves. Thank you for your unwavering support that ensures that STARS can and will be there for the next patient who needs us. We are ALL STARS.

I look forward to the opportunity to see each one of you again, hopefully soon! In the meantime, I will do my best to keep you well-informed.

Take good care,

Glenda Farnden  
Sr. Municipal Relations Liaison  
STARS Foundation

**HEAD** 1441 Aviation Park NE, Box 570 T 403-295-1811  
**OFFICE** Calgary, Alberta T2E 8M7 F 403-275-4891



## COMMUNITY FOUNDATION ANNOUNCES ADDITIONAL FUNDING FOR LOCAL CHARITIES RESPONDING TO THE COVID-19 PANDEMIC

### Community Foundation Participates in the Emergency Community Support Fund

Today, we are pleased to announce that two grant programs are now open and accepting applications from charities working on the frontlines of the COVID-19 pandemic: the Emergency Community Support Fund and the Community Foundation's COVID-19 Response and Recovery Grants Program.

The Emergency Community Support Fund will provide over \$545,000 to local charities working with vulnerable populations disproportionately affected by the COVID-19 pandemic. Funded through the Government of Canada's \$350M Emergency Community Support Fund (ECSF), which was announced by the Prime Minister of Canada on April 21, this program is a partnership with the Community Foundations of Canada, the United Way Centraide Canada, and the Canadian Red Cross. The Community Foundation of Lethbridge and Southwestern Alberta is one of more than 100 community foundations across the country participating in this **much needed** program.

Starting on May 19, 2020 the Community Foundation will begin accepting applications to the ECSF from CRA registered charities. Funding will be issued on an ongoing basis through July 2020.

We are thrilled that we are able to bring the ECSF grants program to Southwestern Alberta. We saw a tremendous need for additional financial support from our charities when we had our first round of funding from our COVID-19 Response and Recovery Grants Program last month. The ECSF program will help us extend our reach – and our dollars – to make sure that we are able to support those in our region who need our help the most.

The Community Foundation's COVID-19 Response and Recovery Grants Program will also begin accepting applications today from local charities working on the frontlines of the pandemic. Funded through the Community Foundation's unrestricted funds and generously supported by several donors across the region, this program will focus on the community's most urgent needs in response to COVID-19 through four priority areas: food, shelter, health care, and families with children. This is the second round of funding from this program, which announced \$202,800 in grant funding earlier this month.

Charities interested in applying to either the COVID-19 Response and Recovery Grants Program or the Emergency Community Support Fund, are asked to contact the Community Foundation's Grants Coordinator, Caitlin Gajdostik, at [grants@cflsa.ca](mailto:grants@cflsa.ca) to discuss their projects to ensure they are applying to the appropriate program. More information on both grants programs can be found on the Community Foundation's website: [www.cflsa.ca](http://www.cflsa.ca).

The COVID-19 Response and Recovery Grants Program will begin accepting applications May 19 from CRA registered charities. The deadline to apply to this program is 4:00 p.m. MST on June 12, 2020.

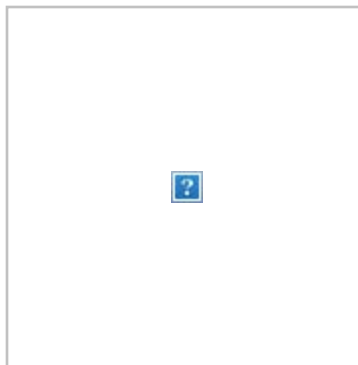
For anyone interested in supporting the COVID-19 Response and Recovery Grants Program, donations made up to May 31, 2020 are eligible for matching funds through the Government of Alberta's Charitable Matching Donation Program. To make a donation, contact Executive Director Charleen Davidson at [cdavidson@cflsa.ca](mailto:cdavidson@cflsa.ca) or (403) 328-5297.

All donations for the COVID-19 program will go directly back into the community. Gifts will not be subject to administration fees and will not be added to Community Foundation's endowment fund. Donations are eligible for a tax receipt.

On behalf of everyone at the Community Foundation, we extend our sincere gratitude to everyone who has contributed to the COVID-19 Grants Program. Your generosity will help us support our community through the COVID-19 pandemic.

### The Emergency Community Support Fund

Funded by



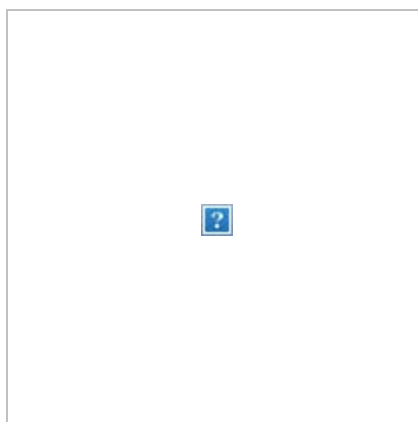
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Community Foundation of Lethbridge and Southwestern Alberta | 1202 2nd Ave S Unit 50,  
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**From:** [Troy MacCulloch](#)  
**To:** [Jessica McClelland](#)  
**Subject:** FW: AER Industry Relief Update  
**Date:** May 19, 2020 4:16:30 PM

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Council corr – info

troy

**Troy A. MacCulloch**

Chief Administrative Officer  
Municipal District of Pincher Creek No. 9  
1037 Herron Drive, PO Box 279  
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**From:** MDInfo <[MDInfo@mdpincercreek.ab.ca](mailto:MDInfo@mdpincercreek.ab.ca)>  
**Sent:** May 19, 2020 3:54 PM  
**To:** Troy MacCulloch <[CAO@mdpincercreek.ab.ca](mailto:CAO@mdpincercreek.ab.ca)>  
**Subject:** FW: AER Industry Relief Update

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**From:** Susan MacDonald <[Susan.MacDonald@aer.ca](mailto:Susan.MacDonald@aer.ca)>  
**Sent:** May 19, 2020 3:53 PM  
**To:** MDInfo <[MDInfo@mdpincercreek.ab.ca](mailto:MDInfo@mdpincercreek.ab.ca)>  
**Subject:** AER Industry Relief Update

Hello,

Can you please pass the following information along to your CAO? Thank you for your help with this.

I am writing today to outline some short term measures we at the Alberta Energy Regulator (AER) have released today. As the situation around COVID-19 continues to evolve, the AER is taking steps to inform your M.D. about these actions. Temporary measures for in situ and conventional oil and gas operations come into force **May 20, 2020**. These measures are being put in place to help industry to comply with current [public health orders](#) while ensuring critical work and oversight continues in the safest possible way.

For more details about these temporary relief measures, please visit the AER's short term [industry measures page](#) or view the [series of decisions](#) that we have released.

The AER has been working hard to protect industry workers and all Albertans. Given the safety concerns that prompted the public health orders, we introduced temporary measures to not just provide relief to industry, but to help protect Albertans while energy activity continues. The AER established two guiding principles to evaluate the potential for any temporary measures

- There must be clear demonstration that the public health orders pose a challenge in completing the monitoring activity.
- Any monitoring deferred was deemed to have very low potential for impacts.

We did not consider any requested relief that we believed would pose an immediate threat to the public or environment or have longer term impacts that would affect industry's ability to comply with necessary environmental and public health expectations. In no way does this relief impact the AER's expectations for future operations and ongoing monitoring once the public health orders are lifted. We are aware that some temporary relief will cause a delay in some data collection and audits for the short-term, but it will not impact our long-term integrity of monitoring programs.

Until further notice the AER has physical distancing protocols in place and continues to regularly monitor and [inspect energy sites](#) to ensure companies are following our requirements and working safely. The AER and operators continue surveillance and monitoring to ensure the safe and responsible operations of all facilities. Companies must still report emergencies, including incidents, notifications, contraventions, and releases that have or may have the potential to impact public safety or the environment.

We anticipate that the temporary relief measures will be in place long as the public orders issued under the *Public Health* in place or appropriate protocols are established. For more information around in situ, oil and gas, and pipeline relief please see attachment.

Please feel free to share the above message, we are available to answer questions and welcome inquiries. Please don't hesitate to contact [\(Industry Relief Engagement Inbox\)](#) or email me directly at [susan.macdonald@aer.ca](mailto:susan.macdonald@aer.ca).

Thank you.

**Susan MacDonald**

Engagement Specialist, Indigenous & Stakeholder Engagement  
Engagement & Communication Branch

**Alberta Energy Regulator**

e [susan.macdonald@aer.ca](mailto:susan.macdonald@aer.ca) tel 403-297-8631

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inquiries 1-855-297-8311 24-hour emergency 1-800-222-6514 [www.aer.ca](http://www.aer.ca)

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and similar types of activities. Your information will only be accessed by authorized AER personnel as part of their job-related duties. It is collected under the authority of section 33(c) of the *Freedom of Information and Protection of Privacy Act* and is protected by the privacy provisions of that Act. If you have questions regarding the collection, use or disclosure of this information, you may contact AER [stakeholder.engagement@aer.ca](mailto:stakeholder.engagement@aer.ca) or 403 910 5907.

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